

Notice Number: #128-20

Location: Falls Church, VA

Closing Date: 10/15/2020 (11:59:59 PM (EST))

Command & Location: AGC M&RA – BUMED

Grade: GS-15

Job Type: **Deputy Counsel, Bureau of Medicine and Surgery**

The Navy and Marine Corps team offers innovative, exciting and meaningful work linking military and civilian talents to achieve our mission and safeguard our freedoms. The Department of the Navy Office of the General Counsel has been serving the Department since 1941 and is committed to developing innovative legal solutions to the business and other challenges facing the Navy and Marine Corps to enhance the war fighting capability of the Naval Service. You will find our attorneys stationed across the United States and worldwide, working with Navy and Marine Corps personnel wherever the Department's business is conducted.

There is an anticipated vacancy for a senior attorney to serve as Deputy Counsel at the Bureau of Medicine and Surgery (BUMED). The position is located at the Defense Health Headquarters in Falls Church, VA. The position will report to Counsel BUMED with second line supervision to the Office of the Assistant General Counsel (Manpower and Reserve Affairs) (AGC (M&RA)).

The successful candidate can anticipate working closely with the Counsel, Staff Judge Advocate to the Surgeon General, and with the BUMED Deputy Chiefs of Staff for Manpower and Resources. The selectee works with other members of the BUMED headquarters staff as well as individuals throughout the BUMED organization. The BUMED Office of Counsel is currently composed of 9 attorneys located at BUMED headquarters and field locations. Travel CONUS, and OCONUS to BUMED's field offices and hospitals is a mandatory requirement of the position.

The successful candidate will advise on the full range of Department of the Navy (DON) Office of the General Counsel (OGC) practice areas including fiscal law, health law, civilian personnel law, ethics, federal acquisition law, Freedom of Information Act and privacy law, environmental law, occupational health and safety law, and general administrative law. The primary emphasis, however, will be on fiscal law, ethics, and civilian personnel law. In addition, the Deputy Counsel position includes supervisory responsibility and authority for six attorneys that primarily focus on civilian personnel law, and one attorney that focuses on health law. The successful candidate will be expected to develop standard operating procedures, manage the office's civilian personnel law and labor litigation docket, coordinate litigation strategy across cases, develop the legal skills of the team, and efficiently team with human resource representatives and management to achieve positive legal results and more effective personnel management at the Command.

Applicants will be evaluated based on the following: (1) the depth, breadth, and quality of their experience in fiscal law, civilian personnel law, ethics, and procurement law; (2) their ability to lead and manage attorneys; (3) research, analytical, writing, and oral

communication skills; (4) interpersonal skills, including the ability to develop strong attorney-client relationships; and (5) the ability to work both independently and as part of a team. Knowledge of the DON, M&RA, and OGC is desirable, but not mandatory. Experience in other relevant practice areas is also desired. Applicants with a record of making significant contributions to the advancement of DON OGC or equivalent Office of General Counsel or law firm/office beyond the day-to-day legal practice are desired.

To be eligible for selection, an applicant must (1) be a U.S. citizen; (2) have graduated from a law school accredited by the American Bar Association; (3) be an active member in good standing of the bar of the highest court of a State, U.S. Commonwealth, U.S. territory, or the District of Columbia; (4) be admitted to practice before a state or federal court; and (5) be eligible to obtain and maintain a Secret security clearance.

This vacancy will be filled within the General Schedule at the GS-15 grade level. To be selected at the GS-15 level, the successful candidate must have at least five and a half years of recent, substantial, successful professional legal experience, the majority of which has been in an OGC practice area(s). Information about the Department of the Navy Office of the General Counsel can be found at <http://ogc.navy.mil/>.

Applicants should submit a SF-171, OF-612, or resume; their two most recent performance appraisals, if available; two legal writing samples that should represent the applicant's independent work (no more than five pages each); and, the names and phone numbers of at least three references who may be contacted.

Interested attorneys may contact Ms. Jacqueline McCain by telephone at (202) 315-6368 or e-mail for more information.

It is recommended that applications be sent electronically to: jacqueline.mccain4.civ@mail.mil. If necessary, applications may be mailed by Federal Express. (Regular mail is not recommended due to continued delays caused by security screenings).

Ms. Jacqueline McCain
Office of the General Counsel
7700 Arlington BLVD, STE 1NW237
Falls Church, VA 22042

This Personnel Notice will close on October 15, 2020 at 11:59:59 PM (EST), and applications must be received by this date and time to be considered.

If the successful applicant is not currently a member of the Department of the Navy Office of the General Counsel, processing of the hiring action can only commence after submission of those items identified in the "Instructions for New OGC Attorneys" (see Careers section of www.ogc.navy.mil).

NOTICE OF VETERANS' PREFERENCE

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of the Navy Office of the General Counsel considers veterans' preference eligibility a positive factor for attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., DD Form 214, "Certificate of Release or Discharge from Active Duty") to their submissions.

Although the point-preference system is not used, applicants eligible to claim a 10-point preference must submit a Standard Form (SF) 15, "Application for 10-Point Veteran Preference," and supporting documentation required for the specific type of preference claimed. (SF-15, which lists the types of 10-point preference and the required supporting documents, is available from the Office of Personnel Management Website at www.opm.gov.)

Not all veterans are preference eligible. For a summary of time periods, campaigns, and conditions that entitle an applicant to preference eligibility, please visit <https://www.fedshirevets.gov/index.aspx>, <https://www.usajobs.gov/Help/working-in-government/unique-hiring-paths/veterans>, and see the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm>.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy or gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

Reasonable Accommodation Links:

<https://www.opm.gov/policy-data-oversight/disability-employment/reasonable-accommodations/>

<https://www.opm.gov/policy-data-oversight/disability-employment/hiring/#url=Schedule-A-Hiring-Authority>

Legal and Regulatory Guidance Links:

Financial suitability Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/financial-suitability/>

Social security number request Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/social-security-number/>

Privacy Act Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/privacy-act/>

Signature and false statements Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/signature-false-statements/>

Selective Service Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/selective-service/>

New employee probationary period Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/probationary-period/>

Relocation expenses are not available.